



LITTLE RED RIVER CREE NATION

FINANCE DEPARTMENT NOTICE

In light of the Covid-19 virus the finance department will be implementing the following procedures:

1. The finance department will have limited hours:
 - Staff will be in the office on cheque processing days, which are Thursdays and payroll processing days.
 - Cheque release days are Fridays from 10:00 am to 3:00 pm.
2. Since the administration office is closed to the public, cheques will be given out at the main door. Please call prior to picking up your cheque.
3. We encourage all employees, contractors and income support clients to submit their banking information if they haven't yet done so. At this time, we would prefer to do all payments through Electronic Fund Transfer (EFT).

Thank you for your understanding in this matter.

Finance department

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